



ISSUE MEMORANDUM

DATE	August 25, 2023
TO	Board Members, California State Board of Optometry (CSBO)
FROM	Randy Love, Administration & Licensing Manager
SUBJECT	Agenda Item 6C: Executive Officer’s Report – Examination and Licensing Programs

1. BreEZe Updates

Board staff work continually with staff from the Department of Consumer Affairs to improve the functionality of BreEZe and make updates required by changes to the law and to improve the user and staff experience. Updates to BreEZe are put into production once a month, and each BreEZe update can only include a limited number of changes.

The updates for quarter four of fiscal year 2022/23 included:

- Updating the names of Opticianry registrations, such as Registered Dispensing Optician to Registered Dispensing Ophthalmic Business.
- Updating the FNP application process to require all documents be submitted at time of application.
- Bringing the Immunization Application on to BreEZe.
- Streamlining the process for renewing a delinquent Optometry license by removing the continuing education hold.
- Creating new temporary military license types and their various transactions (AB107).

Future updates will include:

- The ability to apply for a Letter of Verification from the BreEZe dashboard
- Revising publicly viewable disciplinary information to ensure status is correctly displayed.
- BreEZe applications for Retired Optometrist and Retired Volunteer status
- Enable BreEZe duplicate certificate functionality for optician registrations.

2. Statistical Review, Quarter 4, Fiscal Year 2022-2023

A statistical review of the previous fiscal year (2022-2023) is provided as Attachment 6Ci.

Attachment A shows the number of applications received and approved by type. Also included are the totals for the prior fiscal year (2021-2022). Of note, the volume of approved applications in fiscal year 2022-23 is higher than the volume of approved applications in 2021-22, while the number of applications received remained consistent. This illustrates our reduced processing timelines. In the first half of the 2022-2023 fiscal year, we were working through a backlog of applications received in the prior fiscal year, 2021-2022. Currently, we are processing initial applications for optometrist licensure within 1 week and brought fewer pending applications into the new fiscal year.

Attachment B shows the total number of licenses by license type and by license status. This data is as of June 30, 2023.

Attachment C contain graphs that illustrate the number of applications processed along with the average processing time. These are shown by month and then by quarter.