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Overview

- License enter the cancelled status when a license has been expired for 3 years.
- Cancelled licenses can be brought back to current by completing the restoration/reinstatement process.
- The restoration/reinstatement process is governed by Business and Professions Code 3147.6
- Process was reviewed in August of 2020 to ensure staff was working efficiently and the process was effective.





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Fees

- Licensee must pay fees as if paying for a new optometrist application.
 - \$279 Application Fee
 - \$85 in certification fees
- Renewal fees that were due at tee time.
 - Amount depends on date cancelled.
 - Current maximum renewal fees are \$908





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Requirements

- Passing the California Laws and Regulations Exam
- Completion of LiveScan or hard cards for fingerprints.
- Provide letters of verification from states they are licensed. At least must be current.
 - or-
- Pass the National Board of Examiners in Optometry's Clinical Skills Examination if no current license




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Interaction with the Licensee

- The Lead Licensing Analyst goes over the requirements via email. To ensure the licensee understands what their specific requirements are.
- The Board accepts reinstatement requests in writing or via email.
- Staff keeps in constant contact with the licensee since the process is not available in BreZE for licensees.




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Step 1 : The Law Exam

- Upon payment of the \$279 CLRE, staff approves the Exam request and the licensee's information is sent to PSI.
- Once PSI has received their information, they are either mailed or emailed information on the Exam.
- Once the licensee has past the exam the results are sent to BreEZe where they connect to the application.




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Step 2: Fee Payments

- Once Staff has approved the Exam, they contact the licensee.
- Staff informs the licensee that their renewal and certification fees are now due.
- Licensee's must send in fees by either check or money order.




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Step 3: Analyst Review

- Verify all letters of verification have been received and are authentic.
- Verify Fingerprints have been cleared
- Verify NBEO Part III scores if required
- Verify the license does not have past action taken by the Board



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