



CALIFORNIA STATE BOARD OF OPTOMETRY
 2450 DEL PASO ROAD, SUITE 105, SACRAMENTO, CA 95834
 P (916) 575-7170 F (916) 575-7292 www.optometry.ca.gov



**QUARTERLY BOARD MEETING
 ACTION MINUTES
 DRAFT**

**January 26, 2018
 9:00 A.M. – 5:00 P.M.**
 (or until conclusion of business)

**Department of Consumer Affairs
 HQ2 - Hearing Room
 1747 North Market Boulevard
 Sacramento, CA 95834**

See [Webcast](#) and [Audio](#) for discussions

9:00 am

Members Present	Staff Present
David Turetsky, O.D., Vice President	Jessica Sieferman, Executive Officer
Rachel Michelin, Public Member, Secretary	Robert Stephanopoulos, Assistant Executive Officer
Martha Garcia, CLD, SLD	Cheree Kimball, Enforcement Lead
Glenn Kawaguchi, O.D.	Todd Kerrin, Policy Analyst
Mark Morodomi, JD, Public Member	Mina Hamilton, Legal Counsel
Maria Salazar Sperber, JD, Public Member	
Lillian Wang, O.D.	
Absent	
Cyd Brandvein, Public Member, President	
Madhu Chawla, O.D.	
Debra McIntyre, O.D.	Guest List
	On File

FULL BOARD OPEN SESSION

1. Call to Order/Roll Call and Establishment of a Quorum

Dr. Turetsky, Board Vice President, called the meeting to order. Ms. Michelin, Board Secretary, called roll and a quorum was established.

2. Public Comment for Items Not on the Agenda *Webcast 0:00:55*

Note: The Board may not discuss or take action on any matter raised during this public comment section, except to decide whether to place the matter on the agenda of a future meeting [Government Code Sections [11125](#), [11125.7\(a\)](#)]

3. Update, Discussion and Possible Action to Appoint Dispensing Optician Committee Member. *Webcast 0:01:07*

Dr. Turetsky called for a vote among the Board members to appoint a new member to the Dispensing Optician Committee. The candidates were Mr. Adam Bentley and Mr. Bruce Layton. Ms. Michelin recorded the votes and Mr. Bentley was awarded the position with a vote of 5-2. *Webcast 00:24:15*

Member	Bentley	Layton	Abstain	Absent	Recusal
Ms. Brandvein				X	
Dr. Chawla				X	
Ms. Garcia	X				
Dr. Kawaguchi		X			
Dr. McIntyre				X	
Ms. Michelin	X				
Mr. Morodomi		X			
Ms. Sperber	X				
Dr. Turetsky	X				
Dr. Wang	X				

4. President's Report *Webcast 0:25:11*
 A. Organizational Effectiveness and Team Building Opportunities

No action was taken on this item. President's Report on file upon request.

5. [Approval of Board Meeting Minutes](#) *Webcast 0:35:17*
 A. November 3, 2017

Dr. Kawaguchi moved to approve the November, 2017 Board Meeting Minutes as amended with non-substantive corrections. Dr. Turetsky seconded. The Board voted 6-0 with one abstention and the motion passed. *Webcast 00:36:20*

Member	Aye	No	Abstain	Absent	Recusal
Ms. Brandvein				X	
Dr. Chawla				X	
Ms. Garcia	X				
Dr. Kawaguchi	X				
Dr. McIntyre				X	
Ms. Michelin	X				
Mr. Morodomi	X				
Ms. Sperber	X				
Dr. Turetsky	X				
Dr. Wang			X		

6. [Executive Officer's Report](#) *Webcast 0:37:04*
 A. Retention Schedule

Ms. Michelin moved to accept the proposed changes to the retention schedule. Dr. Wang seconded. The Board voted 7-0 and the motion passed. *Webcast 00:39:00*

Member	Aye	No	Abstain	Absent	Recusal
Ms. Brandvein				X	
Dr. Chawla				X	
Ms. Garcia	X				
Dr. Kawaguchi	X				
Dr. McIntyre				X	
Ms. Michelin	X				
Mr. Morodomi	X				
Ms. Sperber	X				
Dr. Turetsky	X				
Dr. Wang	X				

- B. Strategic Plan Update
- C. Enforcement Program
- D. Examination and Licensing Programs

Dr. Wang moved to create minimum certification criteria for future subject matter experts. Dr. Kawaguchi seconded. The Board voted 7-0 and the motion passed. Webcast 00:53:30

Member	Aye	No	Abstain	Absent	Recusal
Ms. Brandvein				X	
Dr. Chawla				X	
Ms. Garcia	X				
Dr. Kawaguchi	X				
Dr. McIntyre				X	
Ms. Michelin	X				
Mr. Morodomi	X				
Ms. Sperber	X				
Dr. Turetsky	X				
Dr. Wang	X				

- E. Personnel
- F. Budget

Executive Officer's Report on file upon request.

7. [Update, Discussion and Possible Action Regarding Board Committee Reports](#)

Webcast 1:11:00

- A. Dispensing Optician Committee
- B. Consumer Protection Committee
 - 1. Disciplinary Guidelines
 - 2. Inspection Program
- C. Public Relations and Outreach Committee
 - 1. Board Publications
 - 2. Website Design
- D. Practice and Education Committee
 - 1. California Code of Regulations (CCR) § 1536 Continuing Optometric Education; Purpose and Requirements – Live Webinars
 - 2. Practice Related Information on Board Website
- E. Children's Vision Workgroup

F. Legislation and Regulation Committee
 1. Mobile Clinic Task Force

Ms. Michelin moved to have the Mobile Clinic Task Force no longer operate as a standalone entity and be moved under the prevue of the Legislation and Regulation Committee as a whole. Dr. Wang seconded. The Board voted 6-0 with one abstention and the motion passed. Webcast 02:09:05

Member	Aye	No	Abstain	Absent	Recusal
Ms. Brandvein				X	
Dr. Chawla				X	
Ms. Garcia	X				
Dr. Kawaguchi	X				
Dr. McIntyre				X	
Ms. Michelin	X				
Mr. Morodomi			X		
Ms. Sperber	X				
Dr. Turetsky	X				
Dr. Wang	X				

2. Immunization Form and Proposed Regulation
3. BPC § 3070: Statement of Licensure
4. Optometrist Application and Livescan Form
5. Proposed 2018 Legislation

Dr. Wang moved to accept the proposed legislation as currently written. Dr. Turetsky seconded. The Board voted 6-0 and the motion passed. Webcast 02:36:35

Member	Aye	No	Abstain	Absent	Recusal
Ms. Brandvein				X	
Dr. Chawla				X	
Ms. Garcia	X				
Dr. Kawaguchi	X				
Dr. McIntyre				X	
Ms. Michelin				X	
Mr. Morodomi	X				
Ms. Sperber	X				
Dr. Turetsky	X				
Dr. Wang	X				

6. Proposed 2018 Rulemaking Calendar

Dr. Turetsky moved to accept the proposed rulemaking calendar. Dr. Wang seconded. The Board voted 6-0 and the motion passed. Webcast 02:39:54

Member	Aye	No	Abstain	Absent	Recusal
Ms. Brandvein				X	
Dr. Chawla				X	
Ms. Garcia	X				
Dr. Kawaguchi	X				

Dr. McIntyre				X	
Ms. Michelin				X	
Mr. Morodomi	X				
Ms. Sperber	X				
Dr. Turetsky	X				
Dr. Wang	X				

8. Discussion and Possible Action Regarding BPC § 3109 Related to Optometrists Accepting Employment *Webcast 02:40:54*

No action was taken on this item.

9. Update by a Representative of the Department of Consumer Affairs, Which May Include Updates Pertaining to the Department's Administrative Services, Human Resources, Enforcement, Information Technology, Communications and Outreach, as Well as Legislative, Regulatory and Policy Matters *Audio only 02:55:45*

No action was taken on this item.

10. Update, Discussion and Possible Action Regarding Proposed Amendments to Board Member Handbook *Audio only 03:22:26*

Mr. Morodomi moved to direct staff to draft language to update the Board Member handbook policy on per diem to simplify the process by allowing one per diem payment for meeting preparation and one per diem payment for the meeting itself. Ms. Michelin seconded. The Board voted 7-0 and the motion passed. *Webcast 02:56:43*

Member	Aye	No	Abstain	Absent	Recusal
Ms. Brandvein				X	
Dr. Chawla				X	
Ms. Garcia	X				
Dr. Kawaguchi	X				
Dr. McIntyre				X	
Ms. Michelin	X				
Mr. Morodomi	X				
Ms. Sperber	X				
Dr. Turetsky	X				
Dr. Wang	X				

11. Future Agenda Items *Webcast 2:57:33*

Dr. Turetsky requested future discussion on the topic of allowing expanded acceptance of online courses for continuing education.

FULL BOARD CLOSED SESSION

12. Pursuant to Government Code Section [11126\(c\)\(3\)](#), the Board Will Meet in Closed Session for Discussion and Deliberation on Disciplinary Matters
13. Pursuant to Government Code Section [11126\(a\)\(1\)](#), the Board Will Meet in Closed Session to Conduct an Evaluation of the Executive Officer

FULL BOARD OPEN SESSION

14. Adjournment

DRAFT