

2450 Del Paso Road, Suite 105  
Sacramento, CA 95834  
(916) 575-7170, (916) 575-7292 Fax  
[www.optometry.ca.gov](http://www.optometry.ca.gov)

**To:** Board Members **Date:** April 20, 2018  
**From:** Cyd Brandvein **Telephone:** (916) 575-7170  
Board President  
**Subject: Agenda Item 5 - President's Report**

*The Board's Mission is to protect the health and safety of California consumers through licensing, education, and regulation of the practice of Optometry and Opticianry.*

## A. 2019 Board and Committee Meeting Schedule

Based on [this](#) 2019 holiday calendar, the typical legislative deadlines, and prior scheduled meetings, the following quarterly 2019 board meeting dates are proposed as follows:

- February 1, 2019 (Ontario)
- April 12, 2019 (Bay Area)
- August 2, 2019 (San Diego)
- October 25, 2019 (Sacramento)

In addition, 2018 Committee Meetings were scheduled to occur a month prior to each Board meeting to allow staff time to prepare committee recommendations for the next Board meeting. After implementing the new committee structure, however, staff requests the members consider moving the quarterly committee meetings to occur the day before each Board meeting for the following reasons:

- The Board Committees (each comprised of five members) are tackling several high-profile topics which involve many stakeholders. While teleconferences have their benefits, having everyone there in person engaging stakeholders sends a stronger, more unified message.
- Moving the Committee meetings to the day before the Board meeting eliminates most travel costs for committee meetings, as members will already be in attendance.
- With everyone there the day before, Board member dinners the night before would be better attended.
- Easier on staff – meetings take **a lot** of work. While combining meetings have proved more efficient, staff is constantly preparing for another set of meetings covering several substantive topics and not getting much time to spend implementing Board direction.
- Easier for member and President observation during committee meetings – with everyone at the same location, members and the Board President would be able to *observe* other meetings as members of the public.

- Easier on some members' schedules. Many members already carve out travel time the day before Board meetings. They also carve out additional days for the committee meetings. Having them the day before frees up more of their schedule.

With that said, some members may find it more difficult to request two or more consecutive days off from work for meetings and travel. Keeping them separate may be easier for members.

During the April 20 meeting, please discuss your availability and preference for the 2019 Board and Committee Meeting Schedules.