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**To:** Dispensing Optician Committee Members      **Date:** September 22, 2017

**From:** Martha Garcia, CLD, SLD  
Committee Chair      **Telephone:** (916) 575-7170

**Subject: Agenda Item 3 – Approval of Committee Minutes**

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A. August 18, 2017 Draft Minutes (Attached)



**CALIFORNIA STATE BOARD OF OPTOMETRY**  
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**DISPENSING OPTICIAN COMMITTEE  
MEETING ACTION MINUTES  
DRAFT**

Department of Consumer Affairs  
HQ2 - Hearing Room  
1747 North Market Boulevard  
Sacramento, CA 95834

**See Webcast for discussions**  
[August 18, 2017](#)

Members Present	Staff Present
Martha Garcia, CLD, SLD, Committee Chair	Jessica Siefertman, Executive Officer
Anna Watts, CLD, SLD	Robert Stephanopoulos, Assist. Executive Officer
Kanchan Mattoo, Public Member	Kellie Flores, Board Liaison
William Kysella, JD, Public Member	Todd Kerrin, Policy Analyst
	Mina Hamilton, Legal Counsel
	<b>Guest List</b>
	On File

1. Call to Order/Roll Call

Ms. Garcia, Committee Chair called roll and a quorum was established.

2. Public Comment for Items Not on the Agenda

*Note: The committee may not discuss or take action on any matter raised during this public comment section, except to decide whether to place the matter on the agenda of a future meeting [Government Code §11125, §11125.7(a)].*

There were no public comments.

3. [Approval of Committee Minutes](#)

A. July 14, 2017

**Mr. Kysella moved to approve the July 14, 2017 Committee Meeting Minutes. Mr. Mattoo seconded. The Committee voted unanimously (4-0) and the motion passed.**

Member	Aye	No	Abstain	Absent	Recusal
Ms. Garcia	X				
Ms. Watts	X				
Mr. Mattoo	X				
Mr. Kysella	X				

4. [California State Board of Optometry Board Meeting Update; Direction Given to DOC](#)

There was no action taken on this item.

5. [Discussion and Possible Action to Prioritize DOC Tasks; Recommendation to Full Board](#)

Mr. Mattoo moved to switch outreach to the priority with disciplinary guidelines to the second and provide that recommendation to Board. Ms. Watts seconded. The Committee voted unanimously (4-0) and the motion passed.

Member	Aye	No	Abstain	Absent	Recusal
Ms. Garcia	X				
Ms. Watts	X				
Mr. Mattoo	X				
Mr. Kysella	X				

6. [Discussion and Possible Action to Create DOC Outreach Campaign](#)

Mr. Kysella moved to direct staff to develop a draft outreach communication plan. Ms. Watts seconded. The Committee voted unanimously (4-0) and the motion passed.

Member	Aye	No	Abstain	Absent	Recusal
Ms. Garcia	X				
Ms. Watts	X				
Mr. Mattoo	X				
Mr. Kysella	X				

7. [Update and Discussion Regarding BreEze Payment Methodology](#)

There was no action taken on this item.

8. [Update, Discussion and Possible Action Regarding Valid Business Relationships, Decoupling, and Registration Mobility; Potential Recommendation to Full Board](#)

Mr. Kysella moved to recommend to the Board to allow the processing of applications without requiring both fields to be completed and direct staff to begin the process of drafting a regulation to adopt a revision of the application form, bringing it back to the next meeting. Mr. Mattoo seconded. The Committee voted unanimously (4-0) and the motion passed.

Member	Aye	No	Abstain	Absent	Recusal
Ms. Garcia	X				
Ms. Watts	X				
Mr. Mattoo	X				
Mr. Kysella	X				

9. [Discussion and Possible Action Regarding Draft Dispenser and Optician Disciplinary Guidelines; Potential Recommendation to Full Board](#)

Mr. Kysella moved to recommend to the board to adopt option two, the clinical diagnostic evaluation, to apply the uniform standards. Mr. Mattoo seconded. The Committee voted unanimously (4-0) and the motion passed.

Member	Aye	No	Abstain	Absent	Recusal
Ms. Garcia	X				
Ms. Watts	X				
Mr. Mattoo	X				
Mr. Kysella	X				

Mr. Mattoo moved to keep disciplinary standards #1-16 taking #9 out completely moving it down to optional. Ms. Watts seconded. The Committee voted unanimously (4-0) and the motion passed.

Member	Aye	No	Abstain	Absent	Recusal
Ms. Garcia	X				
Ms. Watts	X				
Mr. Mattoo	X				
Mr. Kysella	X				

Ms. Watts moved to the remove #35 and change #37 to and/or ABO/NCLE. Mr. Kysella seconded. The Committee voted unanimously (4-0) and the motion passed.

Member	Aye	No	Abstain	Absent	Recusal
Ms. Garcia	X				
Ms. Watts	X				
Mr. Mattoo	X				
Mr. Kysella	X				

10. [Presentation and Discussion Regarding the American Board of Opticianry Examination and the National Contact Lens Examination Registrant Pass Rates](#)

Mr. Mattoo moved to direct staff to work with OPES to move forward with an occupational analysis proposal to bring back to the Committee in September. Mr. Kysella seconded. The Committee voted unanimously (4-0) and the motion passed.

Member	Aye	No	Abstain	Absent	Recusal
Ms. Garcia	X				
Ms. Watts	X				
Mr. Mattoo	X				
Mr. Kysella	X				

11. Adjournment

Click [here](#) to view webcast.