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To: Dispensing Optician Committee Members

Date: August 18, 2017

From: Martha Garcia, CLD, SLD
Committee Chair

Telephone: (916) 575-7170

Subject: Agenda Item 3 – Approval of Committee Minutes

A. July 14, 2017 Draft Minutes (Attached)

**DISPENSING OPTICIAN COMMITTEE
ACTION MEETING MINUTES**

**American Career College
3130 E. Sedona Ct., Room 154
Ontario, CA 91764**

Members Present
William Kysella, Jr., JD
Kanchan Mattoo
Martha Garcia
Anna Watts, SLD

Staff Present
Jessica Siefertman, Executive Officer
Kellie Flores, Board Liaison/Enforcement
Analyst
Jessica Swan, RDO Program Coordinator

1. Call to Order/Roll Call

Committee chair, Ms. Martha Garcia called roll.

2. Public Comment for Items Not on the Agenda

Public comment: Letter of Position statement received from California Association of Dispensing Optician, on file upon request.

3. [Registered Dispensing Optician \(RDO\) Program and Dispensing Optician Committee \(DOC\) Overview \(4:38\)](#)

- A. Board Responsibilities – Licensing, Regulatory Oversight and Enforcement
- B. Dispensing Registration Types and Registration Requirements
- C. Licensing and Enforcement Statistics
- D. Creation of the DOC and Its Responsibilities
- E. Strategic Plan Objectives and Emerging Matters

On file upon request.

4. [Presentation by the Office of the Attorney General on the Disciplinary Process and Potential Consumer Protection Improvements](#)

On file upon request.

5. [Legislative and Regulatory Process Overview](#)

On file upon request.

6. Presentation on the Bagley-Keene Open Meeting Act

7. Discussion and Possible Action on DOC Task Prioritization; Possible Recommendations to Full Board

Mr. William Kysella moved that the committee recommend to the Board to remove notary requirements associated with the Registered Dispensing Optician Program be replaced with the attestation statement currently used by the Board. Provided that legal counsel confirms that it's sufficient to meet the oath requirement in statute. Ms. Watts seconded. The Committee voted unanimously (4-0) and the motion passed.

| Member | Aye | No | Abstain | Absent | Recusal |
|-------------|-----|----|---------|--------|---------|
| Ms. Garcia | X | | | | |
| Mr. Kysella | X | | | | |
| Mr. Mattoo | X | | | | |
| Ms. Watts | X | | | | |

Ms. Watts moved to request from the board the authorization to tackle the following subjects:

1. Outreach
2. Payment Methodology
3. Education and Testing Pathway Requirements
4. Updating Terminology
5. Scope of Licensure
6. Mobility Issues 3
7. Require Continuing Education
8. Harmonizing the Statutes
9. Implementing Strategic Plan Objectives
10. Out of State Electronic Dispensing Issues

Mr. Kysella seconded. The Committee voted unanimously (4-0) and the motion passed.

| Member | Aye | No | Abstain | Absent | Recusal |
|-------------|-----|----|---------|--------|---------|
| Ms. Garcia | X | | | | |
| Mr. Kysella | X | | | | |
| Mr. Mattoo | X | | | | |
| Ms. Watts | X | | | | |

8. Discussion and Possible Action on Establishing DOC 2017 Meeting Calendar

Mr. Mattoo moved to have the Committee meet on the following dates:

- August 18, 2017
- September 22, 2017
- November 2, 2017

Ms. Watts seconded. The Committee voted unanimously (4-0) and the motion passed.

| Member | Aye | No | Abstain | Absent | Recusal |
|-------------|-----|----|---------|--------|---------|
| Ms. Garcia | X | | | | |
| Mr. Kysella | X | | | | |
| Mr. Mattoo | X | | | | |
| Ms. Watts | X | | | | |

9. Adjournment

Click [here](#) to view webcast.