

STATE BOARD OF OPTOMETRY

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MEETING MINUTES

September 3, 2008

Board of Optometry
Western University of Health Sciences
309 E. 2nd Street
Pomona, CA 91766
Compatriots Hall

Members Present

Lee Goldstein, OD, MPA
Board President
Susy Yu, OD, MBA, FAAO
Board Vice President
Monica Johnson, Public Member
Board Secretary
Alejandro Arredondo, OD
Martha Burnett-Collins, OD
Kenneth Lawenda, OD
Fred Naranjo, MBA, Public Member
Katrina Semmes, Public Member
Richard Simonds, OD

Staff Present

Mona Maggio, Executive Officer
Margie McGavin, Enforcement Manager
Krista Eklund, Administrative Assistant

Legal Counsel Present

Don Chang, Supervising Senior Counsel
Michael Santiago, Board Counsel

Guest List

On file

FULL BOARD OPEN SESSION

1. Call to Order

Board President, Lee Goldstein, OD called the meeting to order at 9:35 a.m. Dr. Goldstein called roll and a quorum was established.

Dr. Goldstein welcomed Drs. Elizabeth Hoppe, OD, Founding Dean of Western University College of Optometry and Benjamin Cohen DO, Provost and Chief Operating Officer.

Dr. Cohen welcomed the Board and presented a history of the university and campus.

- "The university is 31 years old as of September 2, 2008".
- "The university was pleased to have the Board on campus to facilitate possible future dialogue between the Board and Western University College of Optometry students. The students' profession is dependent upon the standards enforced by the Board of Optometry".
- "The university began with a College of Osteopathic Medicine".
- "Western University now has:
 - College of Veterinary Medicine
 - College of Pharmacy
 - College of Allied Health
 - College of Graduate Nursing."

- “The university is currently starting four new colleges:
 - College of Dentistry
 - College of Optometry
 - College of Podiatry
 - College of Biomedical Sciences.”
- Western University has a one hundred million dollar development project underway to house the new colleges. The anticipated move-in date is August 2009. The University is currently recruiting faculty and students.
- Western University has an unusual academic program based on problem-based learning which has shown great success...The Veterinary College utilizes 100 percent of their curriculum in the first two years by problem-based learning...Western University is looking at a new theme of education that is so new and different that the Association of American Medical Colleges has invited Western University to give a presentation at their annual program.
- There exists perceptions that standards of care are different in certain states. There is not a standard of care across the United States that every graduate of a professional health institution can operate by...Western University considers this to be a problem that should be addressed.

Dr. Hoppe welcomed the board.

2. Approval of Minutes

The Board voted to approve the minutes of the June 17, 2008 Board Meeting.

Move to approve the minutes as amended. M – Lawenda, S – Johnson; MSP – Unanimous.

Member	Aye	No	Abstention
Dr. Goldstein (President)	X		
Dr. Yu (Vice President)	X		
Ms. Johnson (Secretary)	X		
Dr. Arredondo	X		
Dr. Burnett-Collins	X		
Dr. Lawenda	X		
Mr. Naranjo	X		
Ms. Semmes	X		
Dr. Simonds	X		

3. President’s Report

The President of the Board reported on the following:

- Completion of the hiring of the Board’s new Executive Officer, Mona Maggio.
- Constituent issue which will probably come up on future agendas:
 - Clarification of the new law on temporary practices.
- Dr. Goldstein shared some of his personal history of his life in Pomona, California.

4. Petition for Reinstatement

- ***Petition for Reinstatement – Larry Thornton, OD***

The Petition for Reinstatement for Larry Thornton, OD was heard.

- ***Petition for Reduction of Penalty or Early Termination of Probation Aristides Carcamo OD***

The Petition for Reduction of Penalty or Early Termination of Probation for Aristides Carcamo, OD was heard.

5. Full Board Closed Session

Disciplinary Matters.

6. Executive Officer's Report

Executive Officer, Mona Maggio reported on the following:

- Board Meeting

The next Board Meeting is scheduled for Thursday, November 20, 2008, at the Westin Los Angeles Airport Hotel and is part of a conference being planned by the Department of Consumer Affairs (DCA). The conference, which will be called Professionals Achieving Consumer Trust Summit (PACTS), will allow boards and bureaus to conduct meetings in the same location, allow for seminars and roundtable discussion to take place, and allow constituencies and the media to be a part of DCA. The conference will also include a resource fair and will focus on major issues, such as board/bureau development, consumer issues, and consumer trends. As a result, DCA will be conveying to consumer advocates and the general public that it is committed to transparency in government. Based on the schedule for the conference, Board members are asked to attend on November 19th (core DCA sessions) and November 20th, the actual Board Meeting day. DCA is working to create an informative, inspiring, and meaningful agenda for the November 19th workshop, panel, and keynote speaker program.

Board Members

Mary Galvan-Rosas resigned from the Board effective June 25, 2008. On July 25, 2008, Ms. Galvan-Rosas was sworn in as the new DCA Deputy Director of the Community and Consumer Empowerment Division.

With the resignation of Ms. Galvan-Rosas, the Board currently has two vacancies. Both vacancies are legislative appointments. Mona Maggio contacted the Office of the Speaker of the Assembly, Karen Bass, and the Office of the President Senate proTem, Don Perata, to inform them of the vacant positions on the Board.

On May 21, 2007, DCA Boards and Commissions were notified by the DCA Equal Employment Opportunity Office that newly appointed members must take Sexual Harassment Prevention Training (if they have not already done so) in order to comply with the Assembly Bill (AB) 1825 requirement. Members must also complete the Sexual Harassment Prevention and Ethics training every two years under this requirement. Krista Eklund has recently completed an audit of Board Members' files to determine who needs to take these trainings. Ms. Eklund has notified members who need to complete the Sexual Harassment Prevention Training and/or the Ethics training. Ms. Eklund will maintain a tracking log on Board Member training and will inform members when it is time to take and complete courses.

Budget

The expenditure report for the current fiscal year is in line with the projections provided at prior Board meetings and supports the need for the fee increase that the Board is seeking through regulation.

2008-09 Fiscal Year

The budget includes one analyst position for the Board. This position will focus on expanding the continuing education program and assist the enforcement program. Total cost to the Board is approximately \$100,000.

On July 31, 2008, Governor Arnold Schwarzenegger issued Executive Order S-09-08 to address the state's looming cash crisis. The Executive Order became effective immediately and directed state agencies to:

- Cease hiring
- Cease authorizing overtime
- Terminate the services of retired annuitants, permanent intermittent employees, seasonal employees, temporary help workers, and student assistants
- Suspend all personal services contracts
- Pay the federal minimum wage to nonexempt FLSA employees

Exemptions are allowed for services and functions directly related to the preservation and protection of human life and safety. Agency Secretaries have the authority to grant exemptions for critical services and functions, including cost reducing or revenue producing functions. DCA is actively pursuing exemptions for critical services and functions with the State and Consumer Services Agency.

Calendar of Events

June 8-9, 2008	California Law Workshop	Sacramento
June 17, 2008	Board meeting	Sacramento
June 22-23, 2008	California Law Workshop	Sacramento
June 22-24, 2008	ARBO Annual Meeting	Seattle, WA
August 22, 2008	California State Fair	Sacramento
August 22, 2008	California Law Exam	Memphis, TN
Sept. 3, 2008	Board meeting	Western University, Pomona
Sept. 11-12, 2008	HIPDB Policy Forum	San Francisco
November 14-16, 2008	COA Monterey Symposium	Monterey
November 20, 2008	Board meeting	Westin LAX, Los Angeles
April 2-5, 2009	COA OPTO West	Indian Springs

Continuity of Operations and Continuity of Government (COOP/COG)

On June 27, 2008, DCA COOP/COG Coordinators were notified that 2008 COOP/COG Plan revisions/updates are due to DCA's Information Security Office (ISO) by September 30, 2008.

Outreach

DCA is in the process of conducting video interviews with board executive officers and bureau chiefs to be posted on the DCA web-site.

Outreach Events

- August 22, 2008 Ms. Linton-Shedd, Ms. Bradley, Ms. Eklund, Mr. Randolph and Ms. Maggio participated in the DCA outreach event at the California State Fair.
- November 14-16, 2008 Mr. Randolph and Mr. Robinson will staff a booth at the California Optometric Association's Monterey Symposium.
- April 2-5, 2009, The California Optometric Association, OPTO West, Indian Springs

Personnel

Once the budget is signed, the Board will begin recruitment to fill the analyst position approved by the Department of Finance. This position was obtained through the 2008-09 Fiscal Year Budget Change Proposal. Unfortunately, the board office does not have adequate space to add an additional cubicle for the analyst. Ms. Maggio is working with DCA facilities to resolve this situation.

Training

Margie McGavin was accepted to participate in the first DCA Management Academy. The six-day course will be held on September 17-18, October 1-2, and October 15-16. The coursework includes components in leadership; strategic thinking and planning; project teamwork; current issues facing DCA; change/adaptability/resilience; power and the political system; decision making and decisiveness; competencies; managing conflict; cultural awareness; ethics and ethical decision-making; and career management.

The following employees have completed training since the last Board Meeting or are scheduled for upcoming training courses:

Course	Dates	Staff Attending	Status
Welcome to DCA Part 2	06/26/2008	Elizabeth	Completed
Interpersonal Problem Solving	07/01/2008	Elizabeth	Completed
True Colors	07/10/2008	Elizabeth	Completed
Welcome to DCA Part 1	07/31/2008	Elizabeth	Completed
Be a Customer Service Star	08/14/2008	Elizabeth	Pending
How to Become a Better Communicator	08/21/2008	Krista	Pending
Increase Your paycheck	08/26/2008	Elizabeth	Pending
Put Your Best Voice Forward	08/27/2008	Elizabeth	Pending
Extreme Makeover: Discovering Your Blueprint	09/04/2008	Elizabeth	Pending
Diversity & Generational Differences in the Workplace	09/24/2008	Elizabeth	Pending
Stepping Up to Lead	09/30/2008	Elizabeth	Pending
Leaping Ahead in the Time Zone	10/07/2008	Elizabeth/Krista	Pending
Peer Today Boss Tomorrow	10/29/2008	Elizabeth	Pending
Cracker Jack Teams	10/22-23/2008	Elizabeth/Krista	Pending
Unlocking the Mysteries of Analytical Thinking	Various	Elizabeth/Krista	On waiting list

Web Updates

The Board continues to receive favorable review from other Boards and consumer agencies in regard to the design, content and easy access to the information contained on our website. The following items have been updated and posted to the website since the June 2008 Board meeting:

Under Laws and Regulations:

- Notice of the proposed amendment to CCR§1524 (new fees proposal)

Under Forms and Publications:

- Updated optometric licensing application

Under Board Meetings

- September 3, 2008 Meeting Notice

Enforcement Program

Margie McGavin and Michelle Linton-Shedd will attend the Division of Practitioner Data Banks' Western Regional Policy Forum, September 11–12, 2008, in San Francisco, California. The Forum is designed for individuals within state licensing boards who submit queries and/or reports to the National Practitioner Data Bank (NPDB) and the Healthcare Integrity and Protection Data Bank (HIPDB).

EXAMINATION/LICENSING PROGRAM

iLicensing Project

For some time, licensees and applicants have requested to pay fees electronically; DCA and the Board have not had the means to facilitate this effort. DCA will be rolling out a new program for its boards to be able to accept electronic payments. The Board will be part of Phase 4, which will be implemented by July 2009. The Board will pay a prorated amount for its share of the costs, estimated at under \$20,000 per year.

A number of challenges exist for launching online services including how to establish and verify identity online, how to accept electronic documents to establish qualifications for licensure, and how to accommodate the service charges for accepting credit card payments. DCA and board staff recognizes the significant productivity and service enhancements that could be realized from online transactions.

On July 31, 2008, Gary Randolph, Lead Licensing Analyst, and Ms. Maggio met with Thomas Smith, Quality Assurance Team Lead, to discuss the current business processes used by the board in the following areas: Initial Application, Renewal Request, Duplication and Replacement Request, Change of Information (i.e. Address Change Request), and Cashiering. Also discussed was the collection of business rules governing the fields not currently automated and how the iLicensing system implementation might impact the Board. A flow chart of the Board's current business processes was provided for staff's review and edits in preparation for meeting with the Solutions vendor. Mr. Randolph is reviewing the flow chart and information to ensure its accuracy.

The automated *online* service will allow for payment by credit card and requests for the following functions:

- Initial license applications
- License renewal
- Address changes
- Requests for duplicate licenses
- Cashiering and reports

Staff is hopeful that a number of licensees will use this system that usage will reduce the amount of paper renewals and applications.

Examination Development Workshops

The passing score workshop was held June 22-23, 2008. This completed the cycle of examination workshop. Items will be held in the item bank and used to construct future California Law Examinations.

Occupational Analysis

Mr. Randolph supplied the Office of Examination Resources (OER) with a list of subject matter experts for selection to participate in the Occupational Analysis Workshops and audit of the national examination.

Update Printed Licenses

Staff has requested the printed licenses more clearly reflect the different levels of certification (therapeutics, lacrimal irrigation, and/or glaucoma) in March 2007. A mock up of the revised licenses, which were submitted in the last EO report, are being finalized and should be ready for production soon.

Staff is also researching options for improving the original wall certificate that is issued upon licensure.

Update Renewal Applications

Jeff Robinson with assistance from Nancy Day and Mr. Randolph is working on getting stats.

Staff

Mr. Randolph has given his resignation, as he has accepted a position with the Department of Corrections. Mr. Randolph will be greatly missed.

7. Report on the Association of Regulatory Boards of Optometry (ARBO) 2008 Annual Meeting.

Dr. Yu attended the meeting as the Board's delegate and reported on the experience.

- Each state that sends a delegate may provide a state report.
- Minnesota is one of the states who passed legislation requiring all optometrists to be TPA (Therapeutic Pharmaceutical Agent) certified.
- Representative speakers from all of the major professional organizations in optometry attended the meeting, including the AOA (American Optometric Association) and the AAO (American Academy of Optometry) and the VA (Veteran's Administration).
- 70% of all optometrists, at some time in their career, pass with the Veteran's Administration.
- ASCO (Association of Schools and Colleges of Optometry) also spoke at the meeting. Each of the many ARBO sponsors gave reports.
- **Issues for the Board to consider.**
 - (1) There is a joint certification initiative that is looking at requiring or creating a program for Board certification, for two reasons:
 - Optometry is one of the few health care professions that does not have the term 'Board Certified'. Surveys have shown that being able to say one is 'Board Certified' gives consumers confidence in their doctor.
 - The Federal government may be leaning toward requiring a 'Board Certification' status for reimbursement. In order to be proactive, the stakeholders in the profession are looking to see if this is something that would be good for the profession; and if so, how would it be implemented and who would monitor it?

- (2) The Counsel on Optometric Practitioner Education (COPE) Committee, which certifies continuing education courses on a national level, is proposing to set some standards for the requirements a continuing education course must meet to qualify for credit.
 - The standards have to do with how much, or how little, industry financial support is offered for the classes and how public that support is.
 - This does not affect us, directly, unless we wish to consider, at some point, our own continuing education process – How meaningful that is and should it be more meaningful?
- (3) Effective January 1, 2009, the National Board of Examiners in Optometry (NBEO) will no longer offer a separate “Treatment and Management of Ocular Disease” (TMOD) test. The TMOD questions will be imbedded in part II. This means a Diagnostic Pharmaceutical Agent (DPA) certified optometrist must take the entire NBEO part II test, and receive a separate TMOD score. Issues that were discussed in connection with this testing procedure included the following:
 - People may become fatigued during a longer exam, which may affect the outcome.
 - The National Board of Examiners in Optometry has not yet measured the results. There is interest by the National Boards for states to consider offering an online state law exam rather than having students travel to the test site twice a year or whenever the exam is offered.
 - Many exams are given online today. People can take the exams anytime and anywhere their schedule suits them.
- (4) One speaker talked about the future of optometry; where technology is taking us; what we should be aware of.
 - One piece that can be incorporated in SB 1406 is therapeutic contact lenses.
 - A second larger piece is getting a handle on telemedicine”. As the world is moving more online, there are physicians in New York that you can see online. You email them photos and never have to step into somebody’s office and talk with them.
 - As the world is moving more towards telemedicine opportunities, perhaps the Board needs to have some guidelines for handling potential issues that may arise.

8. Legislative Update

Senate Bill 1406 (Correa) – Optometry, Scope of Practice

Dr. Goldstein reported on this bill.

SB 1406 has passed both houses of the legislature. Next it goes to the Governor for consideration.

Dr. Craig Kliger, Executive Vice President of the California Academy of Eye Physicians and Surgeons addressed the Board regarding SB 1406. The California Academy of Eye Physicians and Surgeons has revoked their opposition to this bill; but they encourage the Board to establish guidelines for testing, ensuring and regulating the competency and qualification of optometrists for the new procedures in the scope of practice.

Sean South spoke on behalf of the California Optometric Association (COA) regarding SB 1407.

From COA’s point of view, although the bill does not fully reflect what optometrists are capable of doing for their patients in California, it does continue to evolve the profession in the right direction. The COA is fully comfortable that optometrists, through this Board and the education and continuing education that they receive, which is equivalent to that of a medical doctor as far as hours are concerned, are up to speed on these issues. The COA will need to work with the Board on the Glaucoma Committee to set the curriculum standards.

Dr. Goldstein indicated that there will be future discussions regarding specific concerns that will need to be dealt with and how those concerns, and the law, will be implemented.

Senate Bill 963 (Ridley-Thomas) – Regulatory Boards

Ms. Maggio, Executive Officer addressed this bill. “This bill proposes to change the sunset review process for Boards”. Ms. Maggio attended a briefing, in late July or early August, with representatives working on the language of the bill. The idea is “that this will streamline the process for sunset review”. There would be some standardized mechanism that would be ongoing versus every four to five years causing Boards to jump through hoops to prepare major reports and prove the need to have a regulatory system in place to protect the public. This bill is currently in suspense.

Senate Bill 1441 (Ridley-Thomas) – Healing Arts Practitioners

Ms. Maggio reported on this bill. This bill is primarily for those Boards that have diversion programs, or their licensees have self reporting for substance abuse issues. However the Department is proposing to have a committee, comprised of Executive Officers of the Boards, under the Department, that would develop the criteria for those Boards that will continue to have Diversion like programs. For those Boards that do not have diversion programs, like the Board of Optometry, the committee would develop the criteria that would go into the terms and conditions of probation. All of the Executive Officers are being asked to sit on this committee and may be part of an actual committee that sits with individuals who self report into diversion type programs, but would also use that same criteria and be asked to put them into our disciplinary guidelines to be used for our terms and conditions of our probationary cases. The committee formation process is going forward.

Assembly Bill 2848 (Hernandez) – Retired License Status

Dr. Goldstein reported on this bill.

“This bill would exempt a licensee from continuing education requirements and payment of the renewal fee if he or she applies to the Board for a retired license”. “This bill would specify that the holder of a retired license is not required to renew that license, and would prohibit the holder of a retired license from engaging in the practice of optometry”. “This bill would also require the State Board of Optometry to establish reinstatement procedures for retired licenses”. This bill is currently inactive.

9. Regulatory Update

Ms. Maggio provided updates of the California Code of Regulations.

Proposed Regulation 1568 (I) – 65-hour preceptorship equivalency

Approved by the State Office of Administrative Law effective July 3, 2008. The approved regulation added subsection (i) to section 1568 of the California Code of Regulations which allows an out of state licensed optometrist to meet the 65-hour preceptorship requirement of Business and Professions Code Section 3057(10) through equivalency of TPA certification in their state of licensure.

As of September 3, 2008, one out-of-state licensed optometrist has been approved for licensure by way of this new regulation.

Proposed amendment to Regulation Section 1524 – Fees increase

The Board’s notice of a proposed amendment to increase optometry fees was filed with the State Office of Administrative Law on July 22, 2008. The notice was published in the California Regulatory Notice Register on August 1, 2008. A hearing in the matter of the proposed regulation is scheduled for September 15, 2008. As of September 3, 2008, the Board has received one public comment.

Proposed amendments to Sections 1506, 1508 and 1509 - Principal Place of Practice and Statement of Licensure

Subject to their final approval on June 17, 2008, the proposed amendments to Section 1506 and the addition of Sections 1508 and 1509.5 have been forwarded to the Legislative Unit at the DCA for review. It is possible that at the time of this report, the proposed amendments will have been filed with the State Office of Administrative Law.

10. Report on Settlement in N.A.O.O. vs. Brown, et.al.

The oral argument in NAOO v. Brown and Lopez took place before the Ninth Circuit Court of Appeals on July 16, 2008 in San Francisco, California.

Legal Counsel, Michael Santiago provided an update on the case.

The case is still in the Appellate Court". "The main issue on appeal was whether the laws that restrict business and financial relationships between optometrists and optical companies violate dormant aspects of the Congress Clause. The defendants were appealing the District Court's holding that the challenged laws violate the constitution as they prohibit companies from co-locating with doctors to offer the one-stop eye-care, and eyewear services in a single location; Whereas, doctors are not prohibited from offering those types of services in their offices. The Court focused on whether the challenged provisions, Business and Professions Code Section 655, and Business and Professions Code Section 2556, impact interstate commerce enough to trigger the commerce clause scrutiny. The Court noted that while the laws do appear to favor the doctors over optical companies, they do not necessarily discriminate against the out-of-state entities. Shortly thereafter, the Appellate Court requested both sides to brief on an additional issue: whether it is possible for an interstate optical chain, (i.e. Lenscrafters), to provide one-stop shopping in California by restructuring their relationship with a related Knox-Keene Act HMO. According to the Attorney General's office, there could be a decision as early as the end of this year, but most likely it will be mid next year.

11. Discussion and Possible Action Regarding the Qualification and Approval of Extended Optometric Clinical Facilities

In August 2008, the State University of New York School of Optometry contacted the California State Board of Optometry (Board) requesting information on obtaining approval for an extended optometric clinical facility in California. An appropriate response was not forthcoming, because the Board does not currently have a formal approval procedure in place.

Background

In 1955, Business and Professions Code (BPC) Section 3042.5 was added to provide an exemption of an optometric license to persons practicing optometry who were actually enrolled as undergraduate or graduate students of optometry in the clinical departments of schools or colleges of optometry accredited by the board providing, however, that such practice shall be entirely confined to the operations of the clinical department of the accredited school or college of optometry and shall be carried on only in pursuing the study of optometry.

In 1973, the Board promulgated California Code of Regulations (CCR) Section 1507 to provide that if optometry students at the undergraduate and graduate level provide optometric services at an "extended optometric clinical facility" employed by an approved optometry school for the purpose of optometric instruction, and that this service is performed outside the primary campus, then the extended optometric clinical facility is determined to be part of the optometric education program of the approved optometry school. Section 1507 also required that extended optometric clinical facilities as defined in the code, shall be registered with the Board.

It is the intent of Section 1507 to provide a procedure whereby an extended optometric clinical facility may be identified by the Board as an adjunct to, and an extension of, the clinical department of an approved optometry school. However, Board staff has determined California schools of optometry have not registered these facilities with the Board as required under CCR 1507§(d).

In late 2007, a request was made to the Southern California College of Optometry and the University of California, Berkeley to provide the Board with a list of school related extended optometric clinical facilities and a copy of the agreed contract between school and facility. Both schools complied with the request; however, upon review, it was determined that not all requirements required in CCR 1507 (d) were provided to the Board.

Board staff has notified the Southern California College of Optometry and U.C. Berkeley School of Optometry of this oversight. The schools have responded that they will comply with the regulation.

Possible Action

Staff recommends that the Board appoint a workgroup to research and develop a registration process and procedures to approve extended optometric clinical facilities, including mobile optometric facilities.

Dr. Goldstein and Ms. Maggio will work together on appointing one professional and one public member for the the workgroup

12. Discussion and Possible Action Regarding Structure of Board Committees

This agenda item was continued to the next meeting.

13. Election of Board Officers 2008 – 2009

Move to keep the same officers. M – Collins; S – Simonds; MSP - Unanimous

Member	Aye	No	Abstention
Dr. Goldstein (President)	X		
Dr. Yu (Vice President)	X		
Ms. Johnson (Secretary)	X		
Dr. Arredondo	X		
Dr. Burnett-Collins	X		
Dr. Lawenda	X		
Mr. Naranjo	X		
Ms. Semmes	X		
Dr. Simonds	X		

Dr Goldstein will remain President; Dr. Yu will remain Vice President and Ms Johnson will remain Secretary.

14. Strategic Plan Update

This agenda item was continued to the next meeting.

15. Future Meetings

This agenda item was continued to the next meeting.

16. Presentation by Elizabeth Hoppe, OD, Founding Dean of Western University of Health Sciences, College of Optometry

Board members and staff were taken on a tour of Western University of Health Sciences College of Optometry.

17. Adjournment

Meeting adjourned at 4:06 p.m.

Motion to adjourn and go on tour. M – Lawenda; S – Arredondo; MSP - Unanimous

Member	Aye	No	Abstention
Dr. Goldstein (President)	X		
Dr. Yu (Vice President)	X		
Ms. Johnson (Secretary)	X		
Dr. Arredondo	X		
Dr. Burnett-Collins	X		
Dr. Lawenda	X		
Mr. Naranjo	X		
Ms. Semmes	X		
Dr. Simonds	X		

Monica Johnson, Secretary

Date